



Calvary Cemetery Policies and Procedures

1. All Funeral Home Companies and Vault Companies are hereby advised **not** to commit to a time for a funeral or burial service in Calvary Cemetery without consulting with and gaining approval of the Cemetery Director. **This is not negotiable** and will serve to prevent conflicts arising when more than one funeral involving different Funeral Homes and Vault Companies occur on the same day.
2. A Service Authorization must be completed **before any burials are scheduled**. Construction work, headstone placement or any other type of work must be approved before the actual work begins. Failure to do so could result in being banned from future work in the cemetery.
3. Ground plots are to be paid in full at the time of purchase.
4. Interment fees are to be paid in advance of burial or arrangements made with the funeral home in charge of the service. **The fee for interments is \$350.00.**
5. Only licensed grave diggers or authorized businesses, properly insured, are allowed to perform work in the cemetery or mausoleums.
6. Calvary no longer has the Holy Innocence section for infant burials
7. Cement vaults or other suitable containers for receiving caskets are required. No baby vaults.
8. Mausoleum burials are to be conducted inside the chapel section of the mausoleum with the casket then transferred to the appropriate crypt site.
9. All company and private vehicles are to remain on the cemetery roads. No trucks or automobiles are allowed in the aisles. **Digging machines may be used only if plywood is used to get the machine to the location and it is left on the plywood at the site where work is being performed. THERE WILL BE NO EXCEPTIONS.**
10. Proper procedure is required to open and close mausoleum crypts.
11. Calvary Cemetery is owned and operated by St. Genevieve Catholic Church. The pastor reserves the right to revise these policies and procedures as the need arises.

All of the above will be strictly enforced

Rev. W. Curtis Mallet, JCL, Pastor
St. Genevieve Catholic Church

Mr. Paul Dunand
Calvary Cemetery Director